

**Certificate in Accounting - 5139**

**RESPONSABLE :**

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**SCOLARITÉ :**

30 crédits, Premier cycle

**OBJECTIFS :**

This program will allow students to acquire basic knowledge in the accounting field. It also aims to habilitate students to use essential accounting data necessary to manage a business organization and to contribute to the elaboration of the main elements of an accounting information system.

This program is for anyone who has been working for some years and wants to pursue university studies in accounting sciences in order to obtain complementary training to improve professional exercise, and to master part of the knowledge required to access to the "Ordre des comptables professionnels agréés du Québec".

This program can be part of a bachelor degree by cumulating three certificates. The domain of such a bachelor degree is "BUSINESS ADMINISTRATION".

**CONDITIONS D'ADMISSION :**

**Base collégiale**

Applicants must hold a diploma of college studies (DEC) or the equivalent.

**Base études universitaires**

Applicants must hold a university diploma.

**Base expérience**

Applicants must be at least 21 years of age and demonstrate sufficient preparation, skills and knowledge to undertake undergraduate studies. Their knowledge can be assessed through testing and (or) interviews, as required. Applicants must also have relevant experience and administrative experience within a private, public or non-profit organization. A letter from their employer must certify their experience. Training or education exceeding the minimum requirements may replace experience.

OR

Be at least 21 years old and have successfully completed three university courses.

**PLAN DE FORMATION :**

FIN1113E	Financial Administration (3 cr.) (SCO1908E)
FIS2119E	Introduction to Taxation (3 cr.) (SCO1908E)
SCO1908E	Accounting (3 cr.)
SCO2118E	Intermediate Accounting I (3 cr.) (SCO1908E)
SCO3118E	Intermediate Accounting II (3 cr.) (SCO2118E)
	15 Optional Credits

**Optional Courses**

ADM1014E	E-Business (3 cr.)
ADM1107E	Management of Organizations (3 cr.)
ADM1205E	Individuals and Teams in a Working Context (3 cr.)
ADM1122E	Native Economic Environment and Local Development (3 cr.)
FIN1125E	Securities and portfolio analysis (3 cr.) (FIN1113E)
FIN2113E	Financial Analysis and Planning (3 cr.) (FIN1113E)
FIS3120E	Advanced Taxation (3 cr.) (FIS2119E)
GPE1128E	Human Resources Management (3 cr.)
JUR1118E	Legal Aspects of Native Economic Development (3 cr.) *
MKT1114E	Administrative Marketing (3 cr.)
SCO2001E	Analytical Management Accounting (3 cr.) (SCO1908E)
SCO3115E	Certification, Internal Control and Risk Management (3 cr.) (SCO2118E)
SCO4115E	Certification of Financial Statement (3 cr.) (SCO3115E)
SCO4118E	Specialized Accounting I: Particular Contexts (3 cr.) (SCO3118E)
EDU2530E	Workshop on Cognitive Efficiency (3 cr.)
ou ADM1191E	Teamwork, Problem Resolution and Self-Management (3 cr.) *

\* : Disponible à distance

**NOTES :**

It is not possible to complete this certificate in less than 3 semesters because

mandatory courses have prerequisite courses.

**PIÈCES SUPPLÉMENTAIRES ET DIRECTIVES PARTICULIÈRES :**

Relevant experience basis: Applicants must submit a motivation letter.